



YAN CHAI HOSPITAL WING LUNG KINDERGARTEN / CHILD CARE CENTRE

Admission Procedures of 2023/24 School Year

Applications for admission are processed all year round. No set quota for the kindergarten. Parents can download(free) from our website, obtain and return application forms at our school at the time specified below:

Monday to Friday	Saturday
9:00 a.m. to 1:00 p.m. /2:00 p.m. to 5:00 p.m.	9:00 a.m. to 12:00 p.m.

A. N Class Admission Procedures (Entry of September 2023)

- Children aged 12 months can apply for N Class.
- The interview will be conducted on 3rd December 2022 with the applicant and parents. The quota of the first round of interviews is 100.
- The admission results will be announced before 15th December 2022 by mail. Parents of successful applicants should complete the registration procedures on specified dates by paying the registration fee \$1,500 from 5 to 7 January 2023. Late registration will be deemed as an abandonment of the offer. Applicants on the waiting list should wait for an alternate opportunity. If we have any vacancies, we will telephone them individually.

B. K1 Class Admission Procedures (Entry of September 2023)

- Children aged 12 months can apply for K1 Class.
- Parents should apply “2022/23 Registration Certificate for Kindergarten Admission” from Education Bureau in September to November 2022.
- The interview will be conducted on 12th November 2022 with the applicant and parents. The quota of the first round of interviews is 100.
- The admission results will be announced before 25th November 2022. Parents of successful applicants should complete the registration procedures on specified dates by submitting the original of “2023/24 Registration Certificate for Kindergarten Admission” and paying the registration fee \$1,500 from 5 to 7 January 2023. Late registration will be deemed as an abandonment of the offer. Applicants on the waiting list should wait for an alternate opportunity. If we have any vacancies, we will telephone them individually.
- Current N Class students should also follow and complete the K1 application procedures.

C. Important Notes

- Application forms can be obtained from school in person or download(free)from school website. Each application form is used for applying for one class in one academic year. If you send the application form by post, please call our school within one week after posting for us to give you the application number.
- To complete the admission procedures, parents should complete an application form and submit all the required documents. We will send back the application number.
- All application forms and related documents of unsuccessful candidates or those who remove themselves from the waiting list will not be returned; instead, they will be destroyed immediately.
- The quota of K1 Class for the academic year 2023-2024 is 30.
- The quota of N Class for the academic year 2023-2024 is 22.
- An application fee of \$30 will be collected during interview. The application fee is non-refundable whether the application is successful or not.
- Please inform us at least one week before the interview date if interpretation / translation service is required.
 - Share the same belief and vision of our school;
 - The applicant with sibling(s) currently studying in the kindergarten in the same school year will be given due priority consideration;
 - Interview performance;
 - Social needs;
 - Vicinity of our school;

As the limitation of the vacancy, not all applicants who meet the requirement will be accepted.

Arrangement for admission application of non-Chinese Speaking (NCS) Children

- Before interviewing NCS children, interpretation and/or translation service for applicants will be provided where necessary
- Parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication.
- Telephone Number and Email Address are provided for Parents of NCS Children

Tel No: 2679 7337

Email address: wl@ychkg.org.hk

Support to non-Chinese Speaking (NCS) Children

- Explain the school notices and homework to parents in English.
- Promote Multicultural integration via activities.

Remark:

If parents decide to change school or withdraw after registration, please notify us in writing for returning the Registration Certificate for Kindergarten Admission, but the registration fee will not be refunded. Upon obtaining the Registration Certificate for Kindergarten Admission, the school will no longer keep the vacancy for the child.